

**EVALUATION FACTORS FOR AWARD  
SAMPLE M PROVISION**

**THIS EXAMPLE IS A TEMPLATE AND MAY BE TAILORED AND USED WITH ANY  
LOWEST PRICED TECHNICALLY ACCEPTABLE (LPTA) PROCEDURE**

**M-900. EVALUATION - BASIS FOR AWARD**

*(This provision should be tailored to each specific solicitation and included as a -900 provision. All -900 clauses must be reviewed by Legal prior to solicitation release. Once we agree on a template for ID/IQs, we will request a template approval.)*

(a) This acquisition will utilize the Lowest Priced Technically Acceptable (LPTA) procedure to make a best value award. A decision on the technical acceptability of each offeror's quotations will be made. For those offerors which are determined to be technically acceptable, award will be made to that vendor with the lowest overall price. While the Government will strive for maximum objectivity, the technical go/no go process, by its nature, is subjective; therefore, professional judgment is implicit throughout the evaluation process. The Government intends to make an award based on the initial quotations. If further questions are required, the contracting officer may contact the offeror or offerors. Award will be made to the responsible offeror whose quotation conforms to all solicitation requirements, such as terms and conditions, representations and certifications, technical requirements, and also provides the best value to the Government based on the results of the evaluation described in paragraph (b) below.

(b) The LPTA evaluation process will be accomplished as follows:

(1) **Technical Acceptability.** Each offeror's technical quotations will be evaluated to determine if the offeror provides a sound, compliant approach that meets the requirements of paragraphs *(fill in paragraph numbers)* of *the (choose applicable document - TRD/WDD/PD/SOW/SOO/CID, etc.)* and demonstrates a thorough knowledge and understanding of those requirements. *However, if used, subfactors should be kept to a minimum. The object of the technical acceptability factor is to focus in on a go/no go assessment. If past performance issues are a concern, they should be written in the technical area.*

An evaluation rating of Technically Acceptable / Non-Acceptable will be assigned upon completion of the technical quotations evaluation. If an Offeror receives a technical rating of "Non-Acceptable" they will not be considered for task order award. Technical quotations shall be limited to no more than 10 pages using Microsoft Word format, 12pt times New Times Roman font, double-spaced with 1 inch margins.

(2) **Price Quotations:** The offeror's Price quotations will be evaluated by CLIN level and the offerors with the lowest overall Price will be ranked accordingly.

(i) If adequate price competition is not obtained or if price reasonableness cannot be determined using price analysis of Government-obtained information, additional information in accordance with FAR 15.4 may be required to support the proposed price.

(NOTE: If a Cost Type contract is being used, REALISM will need to be assessed. (See FAR 15.404-1(d)(3)) Please add: “Realism is evaluated by assessing the compatibility of the proposed prices/costs with the Government’s requirement set forth in the solicitation, Statement of Work (SOW) or Performance Work Statement (PWS). For the proposed prices (costs) to be realistic, they must reflect a clear understanding of the requirement.” A Most **Probable Cost** (MPC) will be calculated.

**ii) Balance:** In addition, offerors are cautioned against submitting an offer that contains unbalanced pricing. Unbalanced pricing exists when, despite an acceptable total evaluated price, the price of one or more contract line items including the Basic ordering period and out-year ordering periods, is significantly overstated or understated as indicated by the application of analysis techniques. The Government will analyze offers to determine whether there are unbalanced separately priced line items or sub-line items. Prices submitted will be compared and evaluated to assure that a logical progression exists as related to price and quantity changes within each offeror’s response to the pricing structure in the line items. Offers that are determined to be unbalanced may be rejected if the lack of balance poses an unacceptable risk to the Government.

**(iii) (For Firm-Fixed Price efforts):**

Quotations shall be evaluated, for award purposes, based upon the total price proposed for the basic requirements (basic award) and all options and other price-related issues (*examples are transportation costs, small disadvantaged business or Hub zone preference, or rental value for Government Furnished Property*). For CLINs that do not have quantity ranges, the evaluated price will be the unit price proposed multiplied by the specified unit (e.g. 1 LOT). The sum of all the CLINs (Basic Year and Options) will represent the total evaluated price. Offeror’s are advised that the evaluation of options shall not obligate the government to exercise such options.

**(iv) (USED for Cost type contracts):**

**Note:** Unrealistically low proposed prices or cost estimates, initially or subsequently, may be grounds for eliminating a quotation from competition either on the basis that the offeror does not understand or the offeror has submitted unrealistic quotations.

The Government may make a final determination as to whether the Offeror’s quotation is acceptable or unacceptable solely on the basis of the initial quotations as submitted. Offerors are advised to submit quotations that are fully and clearly acceptable without requests for additional information. Offerors are required to meet all solicitation requirements, such as terms and conditions and technical requirements as outlined in the NETCENTS ID/IQ contract to be eligible for award. The Government intends to select one contractor for the XXXX Sustainment Task Order. However, the Government reserves the right to award no contract at all, depending on the quality of quotations(s) submitted and the availability of funds. Award will be made on an all or none basis with options to meet mission requirements when funding is available.

An evaluation rating of Technically Acceptable / Non-Acceptable will be assigned upon completion of the technical quotations evaluation. If an Offeror receives a technical rating of “Non-Acceptable”

## Draft Evaluation Criteria for LPTA Task Order

they will not be considered for contract award. Technical quotations shall be limited to no more than 10 pages using Microsoft Word format, 12pt Times New Roman font, double-spaced with 1 inch margins. In addition, the PWS will be incorporated into the contract award as fully executable.

The Government will not be evaluating Resumes. Since the award of this RFP will be under an IDIQ contract, NETCENTS 1, the government will accept the current NETCENTS 1 providers as previously qualified.

The Labor Category Matrix spreadsheet shall be considered the only acceptable format for the cost quotations.

The criteria identified below will be used to evaluate the Offeror's ability to meet all requirements identified in the PWS.